



TOURO UNIVERSITY
C A L I F O R N I A

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Administrative Employee Handbook Acknowledgement Form

I have received my copy of the University's Administrative Employee Handbook and understand that it is my responsibility to read and understand all information provided.

I understand that the Handbook is intended to present the most accurate and complete information known at the time of publication, but this information may need to be revised over time to clarify or update employment expectations, policies and procedures.

I also understand that nothing in the Handbook creates or is intended to create a representation of continued employment and that employment may be terminated at will by either the university or the employee.

Employee Name (Print):

Employee Signature:

Date